

For Office Use Only

Today's Date: _____ Promotion: _____
 Apt. Preferred: _____ Move-in date: _____
 Monthly Rent: _____ Lease Terms: _____ Security Deposit: _____

Applicant #1

First Name _____ M _____ Last _____ Social Security #: _____
 Address: _____ ID/Drivers License #: _____
 City: _____ State: _____ Zip: _____ Date of Birth: _____
 Phone: Home: _____ Cell: _____ Employer: _____
 Work: _____ Other: _____ Address: _____
 E-mail: _____ City/State/Zip: _____
 May we contact you through e-mail? Yes No Position/Title: _____
Circle One: Salary: \$ _____ per year/month/hour
 Own Living with relative Rent In a lease: Yes or No Supervisor Name: _____
 Landlord/Mortgage Co. _____ Supervisor Phone: _____
 Address: _____ Length of employment: _____
 City: _____ State: _____ Zip: _____
 Phone _____ *Other Income*
 Current monthly payment: \$ _____ Source: _____
Previous Address (if less than 2 years at current address) Amount: _____
 Address: _____
 City: _____ State: _____ Zip: _____ Source: _____
 Landlord/Mortgage Co. _____ Amount: _____
 Phone: _____

Applicant #2

First Name _____ M _____ Last _____ Social Security #: _____
 Address: _____ ID/Drivers License #: _____
 City: _____ State: _____ Zip: _____ Date of Birth: _____
 Phone: Home: _____ Cell: _____ Employer: _____
 Work: _____ Other: _____ Address: _____
 E-mail: _____ City/State/Zip: _____
 May we contact you through e-mail? Yes No Position/Title: _____
Circle One: Salary: \$ _____ per year/month/hour
 Own Living with relative Rent In a lease: Yes or No Supervisor Name: _____
 Landlord/Mortgage Co. _____ Supervisor Phone: _____
 Address: _____ Length of employment: _____
 City: _____ State: _____ Zip: _____
 Phone _____ *Other Income*
 Current monthly payment: \$ _____ Source: _____
Previous Address (if less than 2 years at current address) Amount: _____
 Address: _____
 City: _____ State: _____ Zip: _____ Source: _____
 Landlord/Mortgage Co. _____ Amount: _____
 Phone: _____

List all other occupants:(all occupants subsequent to their 18th birthday are subject to a criminal background check).

Name: _____ Birth Date: _____ Relationship: _____
 Name: _____ Birth Date: _____ Relationship: _____
 Name: _____ Birth Date: _____ Relationship: _____
 Name: _____ Birth Date: _____ Relationship: _____

Pet Information:

Do you have a pet? Yes No How many? _____
 Type _____ Breed _____ Weight _____
 Type _____ Breed _____ Weight _____
 Type _____ Breed _____ Weight _____

**Note: Pets allowed only with consent of management. Some restrictions apply. Pet interview & photo required.*

How many vehicles are in the household?

Automobile Make: _____ Automobile Make: _____
 Automobile Model: _____ Automobile Model: _____
 Year: _____ Plate: _____ Color: _____ Year: _____ Plate: _____ Color: _____

Emergency Contact: _____ Phone: _____ Relationship: _____ Address/City/State/Zip: _____	Emergency Contact: _____ Phone: _____ Relationship: _____ Address/City/State/Zip: _____
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Bank Name: _____ Branch: _____ Type of account: _____	Bank Name: _____ Branch: _____ Type of account: _____
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Have you:	<u>Applicant #1</u>	<u>Applicant #2</u>			
	Circle One	Circle One			
• Declared Bankruptcy within the past two years? _____	Yes	No	Yes	No	
• Not fulfilled a lease term within the past five years? _____	Yes	No	Yes	No	
• Ever been evicted? _____	Yes	No	Yes	No	
• Ever been convicted of a felony? _____	Yes	No	Yes	No	
• Have you ever been convicted or pleaded guilty of a misdemeanor involving a violent crime against persons, sexual misconduct, drugs, weapons, theft, and/or property damage? _____	Yes	No	Yes	No	
If yes to any of these questions, please explain: _____					

Fees:

The application fee and a holding deposit are required to hold an apartment and are due at the time of application.

Application Fee:	\$ _____ a/	Explain:	_____
Holding Deposit:	\$ _____ b/	Payment Type:	<input type="checkbox"/> Check <input type="checkbox"/> Money Order <input type="checkbox"/> Credit Card
Other:	\$ _____		
Total Paid:	\$ _____		

a/ The Application Fee(s) are non-refundable and will not be applied against the security deposit or other move-in costs.
 b/ The Holding Fee holds an apartment for up to 30 days and is NON-REFUNDABLE to applicant unless applicant is denied. The Holding Fee will be used towards the applicant(s) security deposit/move-in cost at time of move-in.

Terms and Conditions:

- 1) All adult members of the household must be lessees and fill out an application. A credit and criminal report are used in the application review process.
- 2) Approved applications: you will be notified with the terms of the Security Deposit. Security Deposit requirement is determined by creditworthiness. The holding deposit is retained on your account until the lease is signed and then applied to the move-in money due.
- 3) Denied applications: The holding deposit is refunded within 30 days of decision.
- 4) Cancelled applications: Cancellation fee equals the application fee and holding deposit amounts. No refunds on cancellations.
- 5) **Renter's insurance is a requirement for living at this community. Proof is required.**
- 6) Any open bankruptcy's on the applicants credit report will be an automatic denial of this application.
- 7) Utility debt must be paid off prior to final approval and move-in.
- 8) Lombardo Companies will comply with all Federal, state and local laws regarding Fair Housing Practices. It is the resident's responsibility to request any reasonable accommodation or reasonable modification. Requests should be in written form to document the request.

Applicant's Consent:

- I affirm that all information in this application is true and complete. I make this representation knowing that if any such information proves false, Lombardo companies may cancel and annul any lease given in reliance upon such information.
- I consent to allow Lombardo Companies, through its agent and employees, to obtain and verify my credit information, criminal history, investigative consumer report, consumer report, employment, income, and landlord references, for any purpose, including determining whether or not to lease to me an apartment. Lombardo Companies may obtain information from any source and may exchange credit information with consumer reporting agencies.
- I understand that upon signing a lease, that this Residency Application becomes an amendment to the lease.
- **It is agreed that a facsimile or electronic signature(s) shall stand in place of and instead of applicants original signature(s).**

 Applicant Signature/Date Signed

 Landlord Agent

 Applicant Signature/Date Signed

 Date Signed:

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Application Approved with the following terms and conditions:

Application Denied (See attached report) Initials: _____ Date: _____

